



Bid Number/बोली क्रमांक (बिड संख्या)<sup>:</sup> GEM/2024/B/4570986 Dated/दिनांक : 02-02-2024

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण		
Bid End Date/Time/बिड बंद होने की तारीख/समय 23-02-2024 17:00:00		
Bid Opening Date/Time/बिंड खुलने की तारीख/समय	23-02-2024 17:30:00	
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)	
Ministry/State Name/मंत्रालय/राज्य का नाम	Maharashtra	
Department Name/विभाग का नाम	Tribal Development Department Maharashtra	
Organisation Name/संगठन का नाम	N/a	
Office Name/कार्यालय का नाम	Mantralaya, Mumbai	

Bid Details/बिड विवरण		
Item Category/मद केटेगरी	Manpower Outsourcing Services - Fixed Remuneration - Consultant Coordination PVTG Jst Gaikwad Samiti Training; Consultant Coordination PVTG Jst Gaikwad Samiti Training; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Consultant IT Skill Research FRA; Consultant IT Skill Research FRA; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Praman Assistant; Praman Assistant; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Consultant for Legal Matters; Consultant for Legal Matters; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Coordinator Tr IT FRA Ev; Coordinator Tr IT FRA Ev; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Coordinator Museum Research; Coordinator Museum Research; Post Graduate , Manpower Outsourcing Services - Fixed Remuneration - Manuscript Reader; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Finance/Accounts; Accounting Operator or Accounts Assistants or Accounts Executive; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Librarian; Librarian; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Sr Clerk Est; Clerk; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Finance/Accounts; Account Clerk; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Finance/Accounts; Services - Fixed Remuneration - Finance/Accounts; Services - Fixed Remuneration - Clerk cum Typist; Typists; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Clerk cum Typist; Typists; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Driver; Driver - LMY; High School , Manpower Outsourcing Services - Fixed Remuneration - Research Assistant; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Driver; Driver - LMY; High School , Manpower Outsourcing Services - Fixed Remuneration - Services - Fixed Remuneration - Steno Typist; Steno Typist; Graduate , Manpower Outsourcing Services - Fixed Remuneration - Clerk cum Typist; Clerk cum Typist; Graduate ,	
Contract Period/अनुबंध अवधि	3 Year(s)	
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	1500 Lakh (s)	
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	5 Year (s)	

Bid Details/बिड विवरण	
Past Experience of Similar Services required/इसी तरह की सेवाओं का पिछला आवश्यक अनुभव है	Yes
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC), OEM Authorization Certificate, OEM Annual Turnover, Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC), Additional Doc 3 (Requested in ATC), Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिंड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिंड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Estimated Bid Value/अनुमानित बिड मूल्य	277308000
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

#### EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाईजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	1000000

#### ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%)/ईपीबीजी प्रतिशत (%)	3.00
Duration of ePBG required (Months)/ईपीबीजी की अपेक्षित अवधि (महीने).	36

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के

दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

#### Beneficiary/लाभार्थी :

Commissioner

Tribal Research and Training Institute (TRTI) 28, Queens Garden, Camp, Pune – 411 001 (Commissioner,trti)

#### Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

#### MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes

#### MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	No
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- 1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
- 2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid document (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.
- 3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
- 4. Past Experience of Similar Services: The bidder must have successfully executed/completed similar Services over the last three years i.e. the current financial year and the last three financial years(ending month of March prior to the bid opening): -
- 1. Three similar completed services costing not less than the amount equal to 40% (forty percent) of the estimated cost; or
- 2. Two similar completed services costing not less than the amount equal to 50% (fifty percent) of the estimated cost: or
- 3. One similar completed service costing not less than the amount equal to 80% (eighty percent) of the estimated cost.

#### Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

The Bidder should have executed at least X No. projects with contract value not less than (Rs) yy for each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years: The Bidder should have been engaged in implementing at least one (01) Manpower Service provider project of value above Rs. 5 Crores to Govt. (Central/ State)/ PSUs in India during the last Three financial years

The Bidder should have executed at least X No. projects with supply of xx..no. of manpower in each contract of providing manpower services to Central/ State Government Departments/ Public Sector Undertakings/ Autonomous Bodies in last N financial years: The Bidder should have supplied minimum 250 in single contract to Govt. (Central/ State)/ PSUs during the last Three financial years and value not less than TQ4.

Geographic Presence: Office registration certificate:Pune, Mumbai,Nagpur, Nashik, Sambhaji Nagar

Scope of work & Job Description: 1706866432.pdf

Manpower Outsourcing Services - Fixed Remuneration - Consultant Coordination PVTG Jst Gaikwad Samiti Training; Consultant Coordination PVTG Jst Gaikwad Samiti Training; Graduate (4)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification Values		
Core		
Type of Function	Consultant Coordination PVTG Jst Gaikwad Samiti Training	
List of Profiles	Consultant Coordination PVTG Jst Gaikwad Samiti Training	
Educational Qualification	Graduate	
Specialization	Graduate Post Graduate or equivalent in Conerened Faculty	
Post Graduation Optional		
Specialization for PG	Graduate Post Graduate or equivalent in Conerened Faculty	
Experience	10 to 15 Years	
State NA		
District NA		
Zipcode NA		
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation	Consultant (Coordination / PVTG, Jst. Gaikwad Samiti, Training)	

#### Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	4	Basic monthly pay (INR) exclusive of GST: 60000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Consultant IT Skill Research FRA; Consultant IT Skill Research FRA; Graduate ( 4 )

Specification	Values	
Core		
Type of Function	Consultant IT Skill Research FRA	
List of Profiles	Consultant IT Skill Research FRA	
Educational Qualification	Graduate	
Specialization	Graduate Post Graduate or equivalent in Conerened Faculty	
Post Graduation	Optional	

Specification	Values	
Specialization for PG Graduate Post Graduate or equivalent in Conerened Faculty		
Experience	10 to 15 Years	
State	NA	
District	NA	
Zipcode	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation Consultant (IT Skill Research FRA)		

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	4	Basic monthly pay (INR) exclusive of GST: 60000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Praman Assistant; Praman Assistant; Graduate ( 15 )

Specification	Values		
Core			
Type of Function	Praman Assistant		
List of Profiles	Praman Assistant		
Educational Qualification	Graduate		
Specialization	Engineering(Civil/Mech/Elec./IT /Comp Sc./Electronics/ E&E/Prod/Chem./Biotech)		
Post Graduation	Optional		

Specification	Values	
Specialization for PG Graduate in concerned FacultyDiploma		
Experience	0 to 3 Years	
State	NA NA	
District	NA	
Zipcode	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation	Praman Assistant	

Consignee S.No./क्र. सं. परेषिती/रिपोर्टिंग अधिकारी	Address/ਧਗ	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	15	Basic monthly pay (INR) exclusive of GST: 30000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Consultant For Legal Matters; Consultant For Legal Matters; Graduate ( $\bf 4$ )

Specification	Values	
Core		
Type of Function	Consultant for Legal Matters	
List of Profiles	Consultant for Legal Matters	
Educational Qualification	Graduate	
Specialization	Law	
Post Graduation	Optional	

Specification	Values			
Specialization for PG	Law , LLB or LLM			
Experience	3 to 7 Years			
State	NA			
District	NA			
Zipcode	NA			
Addon(s)/एडऑन				
Additional Details/अतिरिक्त विवरण				
Designation	Consultant for Legal Matters			

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	4	Basic monthly pay (INR) exclusive of GST: 50000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Coordinator Tr IT FRA Ev; Coordinator Tr IT FRA Ev; Graduate ( 6 )

Specification	Values
Core	
Type of Function	Coordinator Tr IT FRA Ev
List of Profiles	Coordinator Tr IT FRA Ev
Educational Qualification	Graduate
Specialization	Graduate in concerned faculty
Post Graduation	Optional

Specification	Values		
Specialization for PG	Graduate in concerned faculty		
Experience	3 to 7 Years		
State	NA		
District	NA		
Zipcode	NA		
Addon(s)/एडऑन			
Additional Details/अतिरिक्त विवरण			
Designation	Consultant for Legal Matters		

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001, Tribal Research and Training Institute 28, Queens Garden Pune	6	Basic monthly pay (INR) exclusive of GST: 50000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Coordinator Museum Research; Coordinator Museum Research; Post Graduate ( 3 )

Specification	Values	
Core		
Type of Function	Coordinator Museum Research	
List of Profiles	Coordinator Museum Research	
Educational Qualification	Post Graduate	
Specialization	Commerce	
Post Graduation	Required	

Specification	Values		
Specialization for PG	Commerce		
Experience	3 to 7 Years		
State	NA		
District	NA		
Zipcode	NA		
Addon(s)/एडऑन			
Additional Details/अतिरिक्त विवरण			
Designation Coordinator (Museum, Research)			

Consignee S.No./क्र. सं. परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	3	Basic monthly pay (INR) exclusive of GST: 40000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# $\label{lem:manpower} \textbf{Manpower Outsourcing Services - Fixed Remuneration - Manuscript Reader; Reader; Graduate ( 1 )}$

Specification	Values
Core	
Type of Function	Manuscript Reader
List of Profiles	Reader
Educational Qualification	Graduate
Specialization	Graduate in concerned faculty
Post Graduation	Optional

Specification	Values			
Specialization for PG	Not Applicable			
Experience	3 to 7 Years			
State	NA			
District	NA			
Zipcode	NA			
Addon(s)/एडऑन				
Additional Details/अतिरिक्त विवरण				
Designation	Manuscript Reader			

Consignee S.No./क्र. सं. परेषिती / रिपोर्टिंग अधिकारी	Address/ਧਗ	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	1	Basic monthly pay (INR) exclusive of GST: 40000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Finance/Accounts; Accounting Operator Or Accounts Assistants Or Accounts Executive; Graduate ( 1 )

Specification	Values		
Core			
Type of Function	Finance/Accounts		
List of Profiles	Accounting Operator or Accounts Assistants or Accounts Executive		
Educational Qualification	Graduate		
Specialization	Graduate in concerned faculty		
Post Graduation	Optional		

Specification	Values		
Specialization for PG	Not Applicable		
Experience	3 to 7 Years		
State	NA		
District	NA		
Zipcode	NA		
Addon(s)/एडऑन	Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण			
Designation	Deputy Accountant		

Consignee S.No./क्र. सं. परेषिती / रिपोर्टिंग अधिकारी	Address/ਧਗ	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	1	Basic monthly pay (INR) exclusive of GST: 45000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Librarian; Librarian; Graduate ( 1 )

Specification	Values
Core	
Type of Function	Librarian
List of Profiles	Librarian
Educational Qualification	Graduate
Specialization	Graduate in concerned faculty
Post Graduation	Optional

Specification	Values			
Specialization for PG	Not Applicable			
Experience	3 to 7 Years			
State	NA			
District	NA			
Zipcode	NA			
Addon(s)/एडऑन				
Additional Details/अतिरिक्त विवरण				
Designation	Librarian			

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	1	Basic monthly pay (INR) exclusive of GST: 35000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Sr Clerk Est; Clerk; Graduate ( 3 )

Specification	Values
Core	
Type of Function	Sr Clerk Est
List of Profiles	Clerk
Educational Qualification	Graduate
Specialization	Graduate in concerned faculty
Post Graduation	Optional

Specification	Values		
Specialization for PG	Not Applicable		
Experience	3 to 7 Years		
State	NA		
District	NA		
Zipcode	NA		
Addon(s)/एडऑन			
Additional Details/अतिरिक्त विवरण			
Designation Sr. Clerk (Est.)			

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	3	Basic monthly pay (INR) exclusive of GST: 35000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Finance/Accounts; Account Clerk; Graduate ( $\bf 2$ )

Specification	Values
Core	
Type of Function	Finance/Accounts
List of Profiles	Account Clerk
Educational Qualification	Graduate
Specialization	Graduate in concerned faculty
Post Graduation	Optional

Specification	Values	
Specialization for PG	Graduate in concerned faculty	
Experience	3 to 7 Years	
State	NA	
District	NA	
Zipcode	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation Sr. Clerk (A/C)		

Consignee S.No./क्र. सं. परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	2	<ul> <li>Basic monthly pay (INR) exclusive of GST: 35000</li> <li>Bonus (INR Monthly): 0</li> <li>EDLI (INR Monthly): 0</li> <li>EPF Admin Charges (INR Monthly): 0</li> <li>Estimated Number of Overtime Hours per Resource per Month: 0</li> <li>Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST): 0</li> <li>Optional Allowances 1 (INR Monthly): 0</li> <li>Optional Allowances 2 (INR Monthly): 0</li> <li>Optional Allowances 3 (INR Monthly): 0</li> <li>ESI (INR Monthly): 0</li> <li>ESI (INR Monthly): 0</li> <li>Tenure/ Duration of Employment (In Months): 36</li> </ul>

# Manpower Outsourcing Services - Fixed Remuneration - IT-Technical; Technical Assistant; Graduate ( $\bf 1$ )

Specification	Values	
Core		
Type of Function	IT-Technical	
List of Profiles	Technical Assistant	
Educational Qualification	Graduate	
Specialization	Graduate in concerned faculty Diploma ITI	
Post Graduation	Optional	

Specification	Values	
Specialization for PG	Graduate in concerned faculty Diploma ITI	
Experience	3 to 7 Years	
State	NA	
District	NA	
Zipcode	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation	Technical Assistant (IT)	

Consignee S.No./क्र. सं. परेषिती/रिपोर्टिंग अधिकारी	Address/ਧਗ	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	1	<ul> <li>Basic monthly pay (INR) exclusive of GST: 30000</li> <li>Bonus (INR Monthly): 0</li> <li>EDLI (INR Monthly): 0</li> <li>EPF Admin Charges (INR Monthly): 0</li> <li>Estimated Number of Overtime Hours per Resource per Month: 0</li> <li>Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST): 0</li> <li>Optional Allowances 1 (INR Monthly): 0</li> <li>Optional Allowances 2 (INR Monthly): 0</li> <li>Optional Allowances 3 (INR Monthly): 0</li> <li>Provident Fund (INR Monthly): 0</li> <li>ESI (INR Monthly): 0</li> <li>Tenure/ Duration of Employment (In Months): 36</li> </ul>

# Manpower Outsourcing Services - Fixed Remuneration - Cameraman Cum Project Operator; Cameraman Cum Project Operator; Graduate ( 1 )

Specification	Values	
Core		
Type of Function	Cameraman cum Project Operator	
List of Profiles	Cameraman cum Project Operator	
Educational Qualification	Graduate	
Specialization	Graduate in concerned faculty Diploma ITI	
Post Graduation	Optional	

Specification	Values	
Specialization for PG	Graduate in concerned faculty Diploma ITI	
Experience	3 to 7 Years	
State	NA	
District	NA	
Zipcode	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation	Cameraman cum Project Operator	

Consignee S.No./क्र. सं. परेषिती/रिपोर्टिंग अधिकारी	Address/ਧਗ	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	1	Basic monthly pay (INR) exclusive of GST: 30000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Clerk Cum Typist; Typists; Graduate ( 12 )

Specification	Values		
Core			
Type of Function	Clerk cum Typist	Clerk cum Typist	
List of Profiles	Typists		
Educational Qualification	Graduate		
Specialization	Graduate with MSCIT and typing Marathi English		
Post Graduation	Optional		

Specification	Values	
Specialization for PG	Graduate with MSCIT and typing Marathi English	
Experience	3 to 7 Years	
State	NA	
District	NA	
Zipcode	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation	Clerk cum Typist	

Consignee S.No./क्र. सं. परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	12	Basic monthly pay (INR) exclusive of GST: 30000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Receptionist; Receptionist Cum Operator; Graduate ( $\bf 1$ )

Specification	Values	
Core		
Type of Function	Receptionist	
List of Profiles	Receptionist Cum Operator	
Educational Qualification	Graduate	
Specialization	Graduate with relevent Post Certification	
Post Graduation	Optional	

Specification	Values	
Specialization for PG	Not Applicable	
Experience	0 to 3 Years	
State	NA	
District	NA	
Zipcode	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation	Receptionist	

Consignee S.No./क्र. सं. परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	1	Basic monthly pay (INR) exclusive of GST: 20000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Driver; Driver - LMV; High School ( 3 )

Specification	Values	
Core		
Type of Function	Driver	
List of Profiles	Driver - LMV	
Educational Qualification	High School	
Specialization	HSC Graduate with relevant and valid vehicle driving license	
Post Graduation	Optional	

Specification	Values
Specialization for PG	Not Applicable
Experience	3 to 7 Years
State	NA
District	NA
Zipcode	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Designation	Driver

Consignee S.No./क्र. सं. परेषिती/रिपोर्टिंग अधिकारी	Address/ਧਗ	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	3	Basic monthly pay (INR) exclusive of GST: 25000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Consultant For Legal Matters; Consultant For Legal Matters; Graduate ( 21 )

Specification	Values
Core	
Type of Function	Consultant for Legal Matters
List of Profiles	Consultant for Legal Matters
Educational Qualification	Graduate
Specialization	LLB LLM
Post Graduation	Not Required , Required , Optional

Specification	Values		
Specialization for PG	Law		
Experience	3 to 7 Years		
State	NA		
District	NA		
Zipcode	NA		
Addon(s)/एडऑन			
Additional Details/अतिरिक्त विवरण			
Designation Consultant for Legal Matters			

Consignee S.No./क्र. सं. परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	21	<ul> <li>Basic monthly pay (INR) exclusive of GST: 50000</li> <li>Bonus (INR Monthly): 0</li> <li>EDLI (INR Monthly): 0</li> <li>EPF Admin Charges (INR Monthly): 0</li> <li>Estimated Number of Overtime Hours per Resource per Month: 0</li> <li>Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc &amp; excluding GST): 0</li> <li>Optional Allowances 1 (INR Monthly): 0</li> <li>Optional Allowances 2 (INR Monthly): 0</li> <li>Optional Allowances 3 (INR Monthly): 0</li> <li>ESI (INR Monthly): 0</li> <li>ESI (INR Monthly): 0</li> <li>Tenure/ Duration of Employment (In Months): 36</li> </ul>

## Manpower Outsourcing Services - Fixed Remuneration - Research Assistant; Research Assistant; Graduate ( 9 )

Specification	Values
Core	
Type of Function	Research Assistant
List of Profiles	Research Assistant
Educational Qualification	Graduate
Specialization	Graduate in concerned Faculty
Post Graduation	Optional

Specification	Values	
Specialization for PG	Not Applicable	
Experience	0 to 3 Years	
State	NA	
District	NA	
Zipcode	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation	Research Assistant	

Consignee S.No./क्र. सं. परेषिती/रिपोर्टिंग अधिकारी	Address/ਧਗ	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	9	Basic monthly pay (INR) exclusive of GST: 35000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

## Manpower Outsourcing Services - Fixed Remuneration - Jr Administrative Officer; Administrative Operator Or Office Assistant Or Executive Assistant; Graduate ( 6 )

Specification	Values
Core	
Type of Function	Jr Administrative Officer
List of Profiles	Administrative Operator or Office Assistant or Executive Assistant
Educational Qualification	Graduate
Specialization	Graduate Post Graduate
Post Graduation	Optional

Specification	Values		
Specialization for PG	Graduate Post Graduate		
Experience	3 to 7 Years		
State	NA		
District	NA		
Zipcode	NA		
Addon(s)/एडऑन			
	Additional Details/अतिरिक्त विवरण		
Designation	Jr Administrative Officer		

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	6	Basic monthly pay (INR) exclusive of GST: 35000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

## Manpower Outsourcing Services - Fixed Remuneration - Stenographer; Stenographer; Graduate ( ${f 10}$ )

Specification	Values	
Core		
Type of Function	Stenographer	
List of Profiles	Stenographer	
Educational Qualification	Graduate	
Specialization	Graduate with MSCIT and shorthand certificate 80wpm	
Post Graduation	Optional	

Specification	Values		
Specialization for PG	Graduate with MSCIT and shorthand certificate 80wpm		
Experience	3 to 7 Years		
State	NA		
District	NA		
Zipcode	NA		
Addon(s)/एडऑन			
	Additional Details/अतिरिक्त विवरण		
Designation	Stenographer		

Consignee S.No./क्र. सं. परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	10	Basic monthly pay (INR) exclusive of GST: 35000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

## Manpower Outsourcing Services - Fixed Remuneration - Steno Typist; Steno Typist; Graduate ( 11 )

Specification	Values		
Core			
Type of Function	Steno Typist		
List of Profiles	Steno Typist		
Educational Qualification	Graduate		
Specialization	Graduate with MSCIT and shorthand certificate 80wpm		
Post Graduation	Optional		

Specification	Values			
Specialization for PG	Graduate with MSCIT and shorthand certificate 80wpm			
Experience	0 to 3 Years			
State	NA			
District	NA			
Zipcode	NA			
Addon(s)/एडऑन				
Additional Details/अतिरिक्त विवरण				
Designation	Steno Typist			

Consignee S.No./क्र. सं. परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	11	Basic monthly pay (INR) exclusive of GST: 27000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

## Manpower Outsourcing Services - Fixed Remuneration - Clerk Cum Typist; Clerk Cum Typist; Graduate ( 59 )

Specification	Values	
Core		
Type of Function	Clerk cum Typist	
List of Profiles	Clerk cum Typist	
Educational Qualification	Graduate	
Specialization	Graduate with MSCIT and typing Marathi English	
Post Graduation	Not Required , Required , Optional	

Specification	Values	
Specialization for PG	Graduate with MSCIT and typing Marathi English	
Experience	0 to 3 Years	
State	NA	
District	NA	
Zipcode	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation	Clerk cum Typist	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	59	Basic monthly pay (INR) exclusive of GST: 27000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

## Manpower Outsourcing Services - Fixed Remuneration - Record Keeper; Record Keeper; Graduate ( 5 )

Specification	Values
Core	
Type of Function	Record Keeper
List of Profiles	Record Keeper
Educational Qualification	Graduate
Specialization	Commerce
Post Graduation	Optional

Specification	Values
Specialization for PG	Commerce
Experience	0 to 3 Years
State	NA
District	NA
Zipcode	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त वि	विरण
Designation	Record Keeper

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	5	Basic monthly pay (INR) exclusive of GST: 25000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Driver; Driver - LMV; High School ( 6 )

Specification	Values		
Core			
Type of Function	Driver		
List of Profiles	Driver - LMV		
Educational Qualification	High School		
Specialization	HSC Graduate with relevant and valid vehicle driving license		
Post Graduation	Optional		

Specification	Values	
Specialization for PG	Commerce , HSC Graduate with relevant and valid vehicle driving license	
Experience	0 to 3 Years	
State	NA	
District	NA	
Zipcode	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation	Driver	

Consignee S.No./क्र. सं. परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	6	Basic monthly pay (INR) exclusive of GST: 25000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Peon; Office Peon; High School ( 7 )

Specification	Values
Core	
Type of Function	Peon
List of Profiles	Office Peon
Educational Qualification	High School
Specialization	Not Required
Post Graduation	Not Required

Specification	Values	
Specialization for PG	HSC Graduate with relevant and valid vehicle driving license , Not Applicable	
Experience	0 to 3 Years	
State	NA	
District	NA	
Zipcode	NA	
Addon(s)/एडऑन		
Additional Details/अतिरिक्त विवरण		
Designation	Peon	

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	7	Basic monthly pay (INR) exclusive of GST: 20000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

## Manpower Outsourcing Services - Fixed Remuneration - Sweeper; Sweeper; Not Required ( 7 )

Specification	Values
Core	
Type of Function	Sweeper
List of Profiles	Sweeper
Educational Qualification	Not Required
Specialization	Not Required
Post Graduation	Not Required

Specification	Values			
Specialization for PG	Not Applicable , HSC Graduate with relevant and valid vehicle driving license			
Experience	0 to 3 Years			
State	NA			
District	NA			
Zipcode	NA			
Addon(s)/एडऑन				
Additional Details/अतिरिक्त विवरण				
Designation	Sweeper			

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	7	Basic monthly pay (INR) exclusive of GST: 20000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

## Manpower Outsourcing Services - Fixed Remuneration - Peon; Office Peon; High School ( 18 )

Specification	Values	
Core		
Type of Function	Peon	
List of Profiles	Office Peon	
Educational Qualification	High School	
Specialization	Not Required	
Post Graduation	Not Required	

Specification	Values			
Specialization for PG	HSC Graduate with relevant and valid vehicle driving license , Not Applicable			
Experience	0 to 3 Years			
State	NA			
District	NA			
Zipcode	NA			
Addon(s)/एडऑन				
Additional Details/अतिरिक्त विवरण				
Designation	Peon			

S.No./क्र. सं.  Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/ਧਗ	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	18	Basic monthly pay (INR) exclusive of GST: 20000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Watchman; Watchman; Not Required ( 18 )

Specification	Values	
Core		
Type of Function	Watchman	
List of Profiles	Watchman	
Educational Qualification	Not Required	
Specialization	Not Required	
Post Graduation	Not Required	

Specification	Values			
Specialization for PG	Not Applicable , HSC Graduate with relevant and valid vehicle driving license			
Experience	0 to 3 Years			
State	NA			
District	NA			
Zipcode	NA			
Addon(s)/एडऑन				
Additional Details/अतिरिक्त विवरण				
Designation	Watchman			

Consignee S.No./क्र. सं. परेषिती / रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	18	Basic monthly pay (INR) exclusive of GST: 20000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

# Manpower Outsourcing Services - Fixed Remuneration - Sweeper; Sweeper; Not Required ( 11 )

Specification	Values	
Core		
Type of Function	Sweeper	
List of Profiles	Sweeper	
Educational Qualification	Not Required	
Specialization	Not Required	
Post Graduation	Not Required	

Specification	Values				
Specialization for PG	HSC Graduate with relevant and valid vehicle driving license , Not Applicable				
Experience	0 to 3 Years				
State	NA				
District	NA				
Zipcode	NA				
Addon(s)/एडऑन					
Additional Details/अतिरिक्त विवरण					
Designation	Sweeper				

Consignee S.No./क्र. सं. परेषिती/रिपोर्टिंग अधिकारी	Address/ਧਗ	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
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S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/अतिरिक्त आवश्यकता
1	Amar Tanaji Narsale	411001,Tribal Research and Training Institute 28, Queens Garden Pune	11	Basic monthly pay (INR) exclusive of GST: 20000 Bonus (INR Monthly): 0 EDLI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 Estimated Number of Overtime Hours per Resource per Month: 0 Remuneration per resource per hour for Overtime Hours (Including all applicable allowance etc & excluding GST): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Provident Fund (INR Monthly): 0 Provident Fund (INR Monthly): 0 ESI (INR Monthly): 0 ESI (INR Monthly): 0 Tenure/ Duration of Employment (In Months): 36

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

#### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

#### 2. Past Project Experience

**Proof for Past Experience and Project Experience clause:** For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document

in support of contract execution like Third Party Inspection release note, etc.Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

#### 3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document Click here to view the file.

#### Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

- 1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
- 2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
- 3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
- 4. Creating BoQ bid for single item.
- 5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
- 6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
- 7. Floating / creation of work contracts as Custom Bids in Services.
- 8. Seeking sample with bid or approval of samples during bid evaluation process.
- 9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
- 10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
- 11. Creating bid for items from irrelevant categories.
- 12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
- 13. Reference of conditions published on any external site or reference to external documents/clauses.
- 14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the <u>General Terms and Conditions/सामान्य नियम और शर्ते</u>, conditions stipulated in Bid and <u>Service Level Agreement</u> specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्ते is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद

पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---